



IRENE DONATONI

Tour Guide & Cultural popularizer

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Profile

A trained tour guide and independent journalist with a strong interest in qualitative methods and exploring data collected from fieldwork.

I help cultural organizations in the creation of projects and temporary exhibitions.

I am looking for an internship in tourism companies, Human Resources or logistics in Montréal.

Work experience

Tour Guide 2018-Present

- Hofburg Palace in Vienna (Sisi Museum, Kaiserappartments, Silberkammer)
- Tour Guide in Italian and English
- Customer Care in the showrooms
- Security

Freelance Journalist 2016-Present

- East Journal, Rivista Isontina, Isonzo-Soca, TwigMagazine, MetalPit
- Qualitative analysis of fieldworks
- Content creation (photos, videos)
- Editing with Wordpress and Typo3

Ticket Seller 2018

- Vienna Sightseeing Tour
- Ticket Seller for HopOn HopOff and package holidays
- Customer Care

Cultural Manager 2017-2018

- Intermediary for cultural projects
- Setting each project's workflow, schedule, and deliverables
- Collaborations with the Universities of Trieste and Milan, the magazine "Isonzo-Soča" and the organizations "Isonzo - Historical Research Group" and "Italia-Ucraina Maidan"

Assistant at the Department of Cultural Anthropology at the University of Vienna 2017

- Preparation of lectures and e-learning platforms
- Creation of analytical index for scientific journals
- Assisting visiting professors for travelling and accomodation

Events and Journey Planner 2006

- Organizing events and business trips for "MB Crusher" (Italy)
- Data entry

Skills

- Foreign Languages
 - Italian: mothertongue
 - English: proficient
 - German: proficient
 - Ukrainian: limited working proficiency
 - French: limited working proficiency
- Excel
- Project Management
- Content creation
- Qualitative Analysis

Characteristics

Precise, dedicated, balanced.
Interested in deepening and learning more.

Education

- Course and License as Travel Agent
REISELEITER AKADEMIE WIEN, AUSTRIA 2018 - In progress
- Postgraduate Course in Cultural Management (1,0)
UNIVERSITY OF VIENNA, AUSTRIA 2017 - 2018
- Master of Arts in Cultural Anthropology (1,0)
UNIVERSITY OF MILAN - BICOCCA, ITALY 2014 - 2017
- Bachelor of Arts in History (1,0)
UNIVERSITY OF MILAN, ITALY 2011 - 2014

Other courses and certificates

- TOEFL Test C1 - English (101 iBT)
- ÖSD Test B2 - German (passed)
- Ukrainian for Reading Knowledge (1,0)
HARVARD UNIVERSITY, BOSTON
- Ukrainian B1 (1,0)
UNIVERSITY OF L'VIV, UKRAINE
- Microsoft Office 2013 Training Bundle +
Microsoft Excel for Project Management
UDEMY.COM

Interests

Foreign languages, learning processes, literature, sailing, hiking